

Report of: Chief Officer Civic Enterprise Leeds

Report to: Director of Resources and Housing

Date: 20th January 2020

Subject: DN444682 - Provision of Vehicle Body Repair Framework

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number: Appendices 1 and 2 Access to Information Procedure Rule 10.4 (3)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The current framework contract was awarded on the 1st August 2016 for a period of two years with a further two years available by way of extensions. The contract was extended until 31st January 2020.
2. The current contract expires on the 31st January 2020. A tender process was undertaken and bids received from one organization.
3. The tender process was undertaken in the format of an open procedure and was advertised in the Official Journal of the European Union (OJEU) as well as on the Council's YORtender system.
4. The contract will start on 1st February 2020 for a period of 2 years, with 2 x 12 month option to extend with an anticipated annual spend of £200k per annum.

Recommendations

5. The Chief Officer – Financial Services is recommended to approve the award of the contract to Garforth Panel Beaters Leeds. The contract will commence on 1st February 2020 for two years with an option to extend for a further 2 x 12 months.

1 Purpose of this report

- 1.1 The purpose of this report is to approve the award for the provision of vehicle bodywork to Garforth Panel Beaters. The contract will commence on 1st February 2020 for two years with an option to extend for a further 2 x 12 months.

2 Background information

- 2.1 Fleet Services provides in house proactive and re active maintenance and repairs to the Council's Fleet of 1200 vehicles.
- 2.2 The ability to provide accident and bodywork repairs are key to supporting vehicle availability to key clients.
- 2.3 This work cannot be provided in-house.
- 2.4 The estimate value of the contract is £200,000 per annum.
- 2.5 The contract and process of vehicle accident repairs has proven value for money over the years with an efficient service provision for such repairs and the new contract is to operate in the same way.

3 Main issues

- 3.1 A procurement exercise was run by PACS and Fleet Services which was advertised in OJEU and via YORtender.
- 3.2 The tender process followed the EU open procedure with pre-qualification questionnaires and tender documents published on 27th November 2019 with a return date of 4th December 2019. Although an attempt was made to create a framework contract only one bid was received following the tender process from Garforth Panel Beaters who have also been the contracted supplier for the contract expiring 31st January 2020.
- 3.3 The tender evaluation was a 60/40 price/quality split.

4.0 Corporate Considerations

The contract award supports spending money wisely.

4.1 Consultation and Engagement

- 4.1.1 It is not considered that the content of this report or the recommendations made will have a significant impact on any particular ward or community.
- 4.1.2 Consultation has taken place with key stake holders and PACS.

4.2 Equality and Diversity/Cohesion and integration

- 4.2.1 An Equality, Diversity and Cohesion screening document has been undertaken and it is not considered that the content of this report or the recommendations made will have any impact on any specific individuals or groups.

4.3 Council policies and City Priorities

- 4.3.1 This decision supports the inclusive growth strategy as the contract award to a local small/medium enterprise will assist growth and investment within the Leeds local economy. In addition repairing vehicle bodywork wherever possible rather than always purchasing new parts supports the sustainable infrastructure ambitions of the Council as it aids a less wasteful, low carbon economy.

4.4 Resources and value for money

- 4.4.1 The proposed framework contract follows a competitive tendering exercise and will ensure value for money and reduce vehicle downtime for key clients.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This tender opportunity was advertised on the council's YORtender system and the European Journal for European Union as required by the European Regulations.
- 4.5.2 This is a Significant Operational Decision, as it is a direct consequence of a previous Key Decision (see [here](#)) and is not eligible for call in.

4.6 Risk Management

- 4.6.1 The contract risks will be monitored once the contract is up and running.

5.0 Conclusions

- 5.1 Fleet Services are required to provide vehicle bodywork repairs for its fleet of vehicles.
- 5.2 Following the procurement exercise it is considered appropriate to award the contract for the provision of vehicle bodywork repairs Garforth Panel Beaters.

6.0 Recommendations

- 6.1 The Chief Officer – Financial Services is recommended to approve the award of the contract to Garforth Panel Beaters Leeds. The contract will commence on 1st February 2020 for two years with an option to extend for a further 2 x 12 months.